

Virtual/Remote Etiquette Students & Instructors

- MUST sign-in (be in attendance) on time according to your class/work schedule. Instructors, sign in early, be prepared.
- MUST be in a quiet place while attending class/work. Minimize distractions.
- MUST have video on during the complete virtual session.
- Instructor must have the capability to monitor and control all aspects of your chosen virtual platform (i.e., ability to mute students, ability to terminate a participant if unwarranted behavior is visible or audible, etc.)
- MUST be dressed appropriately. Must have on neat clothing. No sleepwear, hair bonnets, hats that may obstruct their face, etc.
- No food or eating during class/work.
- Stay seated and stay present.
- Speak loudly and clear.

Remember, this is a work experience. Youth and instructors are being paid to participate. Youth and instructors MUST be fully engaged. Let's make this an AMAZING experience for our youth!